

**28-06-2018**

A meeting was held on 28-06-2018 to discuss the academic activities of 2018-2019.

**The matters discussed at the meeting are:**

- 1) The IQAC coordinator introduced the new IQAC members to the committee and requested them to give their valuable suggestions for improving the academic performance, creating job opportunities and improving the admission of students.
- 2) It was decided that a document prepared covering the major questions of IQAC report would be shared with each department. The heads of the departments would fill in the information and submit it to the IQAC coordinator.
- 3) The AQAR must be placed in front of the statutory body.
- 4) It was decided to conduct subject-related seminars for students.
- 5) Heads of the departments were requested to collect feedback forms from students on teaching-learning processes and activities of college.
- 6) Principal emphasized on gender sensitization programmes.
- 7) Principal requested to strengthen the campus placement cell.
- 8) The coordinator suggested that an alumnus of the college, who is now a leading lawyer, could be contacted for a talk on Intellectual Property Rights.
- 9) The stock verification report of the library and the departments should be submitted at the earliest.

**The meeting ended with the IQAC coordinator thanking everyone for their presence and participation.**