

Date: 15-07-2016

The Principal extended a warm welcome to the IQAC members.

AGENDA:

- **Preparation for the Third Cycle of Accreditation**
- **To arrange an Exhibition**

Resolutions:

- 1) Office staff was requested to keep the relevant documents in the office ready for NAAC scrutiny.
- 2) All the conveners and co-coordinators of various committees, forums and cells were requested to work on the collection and compilation of reports.
- 3) More than 100 resource persons of eminence visited our college on special occasions like lectures, seminars and conferences- photos and the report of these programmes were drafted in specific format and maintained.
- 4) Post-accreditation (II cycle) initiatives were strengthened and the details were recorded.
- 5) Students were educated about the NAAC.
- 6) Students were requested to maintain discipline during the NAAC visit.
- 7) Meeting and Interaction with interested students, alumni and parents with the NAAC Peer-team was arranged on 16th of August 2016.
- 8) Meeting and interaction with teaching and non-teaching staff was arranged on 17th August 2016.
- 9) System Administrator was requested to update the college website.
- 10) The coordinator informed that a few IQAC members had visited the departments to ensure that the reports were free from any kind of errors and they had reviewed the progress of each department and had given suggestions.
- 11) In the wake of the NAAC visit, the IQAC members decided to coordinate with all stake holders through formal and informal meetings.
- 12) The Department of Zoology agreed to display the rare collections of species, models and charts in the exhibition for high school students.

The meeting ended with the IQAC coordinator thanking everyone for their presence and participation