

**04-01-2019**

A meeting was held on 04-01-2019 to discuss the academic activities of 2018-2019

- It was decided to give wide publicity to improve the admissions of the students.
- The Principal added that the institution shall encourage the teaching staff to publish research paper in quality journals.
- The Secretary of Kalpataru Vidya Samsthe asked the teaching faculty to encourage the students to participate in seminars and workshops.
- The Coordinator of IQAC informed that meetings for the stakeholders will be convened.
- Teachers wanted the Principal to enforce mandatory attendance policy so that it will reduce absenteeism and improve exam performance.
- Secretary requested the faculty to complete the syllabus in time by engaging extra classes.
- IQAC members said organizing International Women's Day and sensitizing gender issues and arranging some activities for non-teaching faculty on campus is important.

**The meeting ended with the IQAC coordinator thanking everyone for their presence and participation**